

**Board Report**

File #: 2018-0570, **File Type:** Contract**Agenda Number:** 16.

**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE
OCTOBER 18, 2018****SUBJECT: BUS OPERATOR SEAT ASSEMBLIES****ACTION: AWARD CONTRACT****RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to award a two year, Indefinite Delivery, Indefinite Quantity Contract No. MA54977000 to The Aftermarket Parts Company, LLC (New Flyer Parts), the lowest responsive and responsible bidder for bus operator seat assemblies. The award is for a base year not-to-exceed amount of \$692,806, inclusive of sales tax, and a one year option for a not-to-exceed amount of \$713,590, inclusive of sales tax, for a total not-to-exceed contract value of \$1,406,397, subject to resolution of protest(s), if any.

ISSUE

This procurement is for the acquisition of new bus operator seat assemblies. Bus operator seat assemblies are required for maintaining the safe and reliable operation of the bus fleet. Award of this Contract will ensure that Bus Maintenance has adequate inventory to repair and maintain buses according to Metro maintenance standards.

BACKGROUND

The component usage reports from Material Management revealed that on an annual basis nearly 200 bus operator seat assemblies were issued to Bus Maintenance to support scheduled seat assembly replacement activities during the bus midlife program and to replace any malfunctioning seats on an as-needed basis. The bus operator seat assemblies are installed by Metro Mechanics at the Central Maintenance Shops as a part of the Bus Midlife Program and at all bus operating divisions as necessary. Buses cannot operate safely without a properly functioning operator seat assembly.

DISCUSSION

The USSC Q91 series seats purchased through this procurement are designed to reduce day-to-day operator fatigue and stress. The operator's weight remains centered over the center of the seat scissor suspension system at all adjustment locations, which reduces suspension torque, minimizes maintenance, and increases the life of the seat suspension. The operator seat belts are mounted directly to the seat frame, move with the seat, and provide a completely integrated restraint system for optimized sensitivity, operator comfort and functional use. The USSC Q91 seats have been proven in both transit and off-road applications, and provide durability for extreme-use and various

operator environments.

The contract to be awarded is a “requirements type” agreement in which we commit to order only from the awardee, up to the specified quantity for a specific duration of time, but there is no obligation or commitment for us to order any or all of the bus operator seat assemblies that may be anticipated. The bid quantities are estimates only, with deliveries to be ordered and released as required. The Diversity and Economic Opportunity Department (DEOD) confirmed that the Aftermarket Parts Company met the goal of 2% Disadvantaged Business Enterprise commitment. The purchased bus operator seat assemblies are installed by Metro Mechanics.

Bus operator seat assemblies will be purchased and maintained in inventory and managed by Material Management. As bus operator seat assemblies are issued, the appropriate budget project numbers and accounts will be charged.

DETERMINATION OF SAFETY IMPACT

Award of contract will ensure that all operating divisions and the Central Maintenance Facility have an adequate inventory to maintain equipment according to Metro Maintenance standards.

FINANCIAL IMPACT

Funding in the amount of \$692,806 for these bus operator seat assemblies is included in the FY19 budget under account 50441, Parts - Revenue Vehicle in multiple bus operating cost centers under project 306002 Operations Maintenance, and in the Central Maintenance cost center 3366, under project 203024 Midlife Project.

Since this is a multi-year contract, the cost center manager and Chief Operations Officer will be accountable for budgeting the cost in future fiscal years.

Impact to Budget

The current source of funds for this action are Federal Section 5339 with local matching of Proposition C 40%. This funding source currently maximizes allowable project fund allocations given approved funding provisions and guidelines.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

Approval of this recommendation supports the following Metro Strategic Plan Goal: Provide high-quality mobility options that enable people to spend less time traveling. The new bus operator seat assemblies will help maintain safety and reliability standards in an effort to provide a world-class transportation system that enhances quality of life for all who live, work, and play within LA County.

ALTERNATIVES CONSIDERED

The alternative not to award the Contract and procure bus operator seat assemblies on the open market on an as-needed basis is not recommended since it does not provide a commitment from the supplier to ensure availability and price stability.

NEXT STEPS

Metro’s requirements for bus operator seat assemblies will be fulfilled under the provisions of the

Contract.

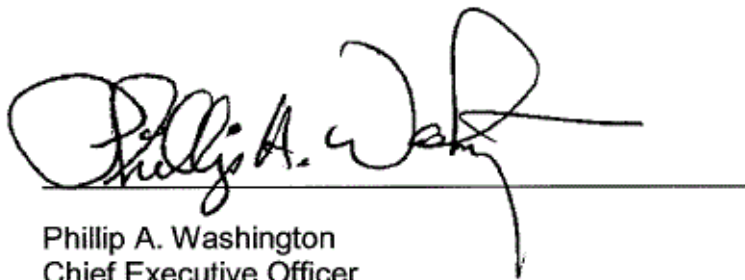
ATTACHMENTS

Attachment A - Procurement Summary

Attachment B - DEOD Summary

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