

**Board Report**

File #: 2019-0262, **File Type:** Contract**Agenda Number:** 34.

**OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE
JUNE 20, 2019****SUBJECT: GRAFFITI ABATEMENT, LANDSCAPE AND IRRIGATION MAINTENANCE, AND
TRASH AND VEGETATION REMOVAL SERVICES****ACTION: APPROVE CONTRACT MODIFICATION****RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to:

- A. EXECUTE Modification No. 5 to Contract No. OP3569100, for Region 1 with Woods Maintenance Services, Inc., to provide graffiti abatement, landscape and irrigation maintenance, and trash and vegetation removal services throughout Metro Red Line (MRL), Metro Purple Line, Metro Orange Line (MOL), inactive rights-of-way (IROWs) and various bus and rail locations within the geographical area specified as Region 1, to exercise option year two in the amount of \$5,462,340, increasing the total contract not-to-exceed amount from \$22,084,754.50 to \$27,547,094.50 and extending the contract term from October 1, 2019 to September 30, 2020;
- B. EXECUTE Modification No. 4 to Contract No. OP3635700, for Region 2 with Parkwood Landscape Maintenance, Inc., to provide graffiti abatement, landscape and irrigation maintenance, and trash and vegetation removal services throughout Pasadena Gold Line (PGL), IROWs and various bus and rail locations within the geographical area specified as Region 2, to exercise and increase the value of option year two by \$929,031 from \$4,568,300 to \$5,497,331, increasing the total contract value from \$20,106,244 to \$25,603,575 and extending the contract term from October 1, 2019 to September 30, 2020;
- C. EXECUTE Modification No. 6 to Contract No. OP3569500, for Region 3 with Woods Maintenance Services, Inc., to provide graffiti abatement, landscape and irrigation maintenance, and trash and vegetation removal services throughout Metro Expo Line (Expo), Metro Green Line (MGL), IROWs and various bus and rail locations within the geographical area specified as Region 3, to exercise and increase the value of option year two by \$1,396,884 from \$5,751,654 to \$7,148,538, increasing the total contract value from \$28,253,220 to \$35,401,758 and extending the contract term from October 1, 2019 to September 30, 2020; and

- D. EXECUTE Modification No. 8 to Contract No. OP3638300, for Region 4 with Parkwood Landscape Maintenance, Inc., to provide graffiti abatement, landscape and irrigation maintenance, and trash and vegetation removal services throughout Metro Blue Line (MBL), Harbor Transitway (HTW), IROWs and various bus and rail locations within the geographical area specified as Region 4, to exercise option year two in the amount of \$4,688,234.16, increasing the total contract value from \$16,932,886.64 to \$21,621,120.80 and extending the contract term from October 1, 2019 to September 30, 2020.

ISSUE

Under the existing contracts for Regions 1-4 awarded on September 24, 2015, on-going graffiti abatement, landscape and irrigation, and trash and vegetation removal services are performed on a regular basis system-wide to ensure providing safe, on-time and quality services.

The first option year for the existing four (4) contracts will expire on September 30, 2019. The contractors have been providing satisfactory maintenance services in each of their respective regions.

To continue providing the required graffiti abatement, landscape and irrigation, and trash and vegetation removal services, a Contract Modification is required for each of the four (4) contracts to exercise option year two, extending the period of performance through September 30, 2020, and increasing the option year two values for Regions 2 and 3 contracts to continue providing the required maintenance services system-wide including the Metro Gold Line Foothill and Expo Line Extensions.

BACKGROUND

On June 21, 2018, Metro Board of Directors approved exercising option year one for Regions 1-4 and adding funds to Regions 2 and 3, to continue providing services on the Metro Gold Line Foothill and Expo Line Extensions, respectively.

To continue providing the critical maintenance services, a Contract Modification is required for each of the four (4) contracts, to exercise option year two, extending the period of performance through September 30, 2020, and increasing the option year two values for Regions 2 and 3 to continue providing the required maintenance services system-wide including the Metro Gold Line Foothill and Expo Line Extensions.

DISCUSSION

Under these contracts for Regions 1-4, the contractors provide graffiti abatement, landscape and irrigation, and trash and vegetation removal services throughout Metro-owned active and inactive ROWs and bus and rail facilities within LA County to mitigate vandalism activities, enhance Metro-owned ROWs and facilities' overall appearance and cleanliness and to ensure delivery of safe,

clean, on-time and reliable services system-wide.

DETERMINATION OF SAFETY IMPACT

The approval of this item will ensure the continuity of maintenance services, mitigate vandalism activities, enhance Metro-owned ROWs and facilities' overall appearance and cleanliness, and provide a proactive approach to maintenance needs, to ensure delivery of safe, clean, on-time and reliable services system-wide.

FINANCIAL IMPACT

Subject to board approval, funding of \$17,097,333 is included in the FY20 budget in cost center 3367 - Facilities Property Maintenance, account 50308, Service Contract Maintenance, under various projects.

Since this is a multi-year contract, the cost center manager and Sr. Executive Officer, Maintenance and Engineering will be accountable for budgeting the cost in future years.

Impact to Budget

Funding for this action will come from the Enterprise operating fund. The source of funds will come from fares, sales tax, and state and local funds eligible for Bus and Rail Operating Projects. These funding sources will maximize fund use based on approved funding allocation provisions.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

This board action supports Strategic Goal 2) Deliver outstanding trip experiences for all. Specifically, graffiti abatement, landscape and irrigation maintenance, and trash and vegetation removal services contribute to the overall condition and cleanliness of Metro facilities.

ALTERNATIVES CONSIDERED

Staff considered providing this service with Metro existing staff. This would require hiring and specialized training of additional personnel, purchase of additional equipment, vehicles, and supplies to support the expanded responsibility. Staff's assessment indicates that this is not a cost-effective option for Metro.

NEXT STEPS

Upon approval by the Board, staff will execute modifications for each of the four (4) contracts to exercise option year two, extending the period of performance through September 30, 2020.

- A. Modification No. 5 to Contract No. OP3569100, for Region 1 with Woods Maintenance Services, Inc.
- B. Modification No. 4 to Contract No. OP3635700, for Region 2 with Parkwood Landscape Maintenance, Inc.
- C. Modification No. 6 to Contract No. OP3569500, for Region 3 with Woods Maintenance

Services, Inc.

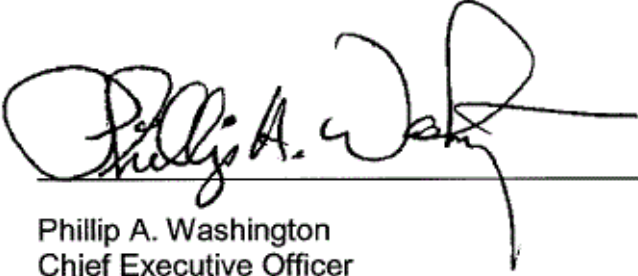
- D. Modification No. 8 to Contract No. OP3638300, for Region 4 with Parkwood Landscape Maintenance, Inc.

ATTACHMENTS

Attachment A - Procurement Summary
Attachment B - Contract Modification/Change Order Log
Attachment C - DEOD Summary

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