



## Board Report

File #: 2020-0912, File Type: Contract

Agenda Number: 20.

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### OPERATIONS, SAFETY, AND CUSTOMER EXPERIENCE COMMITTEE MARCH 18, 2021

**SUBJECT: PARTS WASHER LEASING AND MAINTENANCE SERVICES**

**ACTION: APPROVE CONTRACT AWARD**

#### **RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to award a five-year, firm fixed unit rate Contract No. PS7235000, to FRS Environmental Inc., for parts washer leasing, and maintenance services in an amount not to exceed \$1,443,375.00 effective May1, 2021.

#### **ISSUE**

The existing contract will expire on April 30, 2021. To continue to provide the required parts washer leasing and maintenance services to Metro facilities, a new contract is required effective May 1, 2021. This will ensure service continuity and avoid any interruption to Metro's operations.

#### **BACKGROUND**

Under the existing contract, parts washing services are performed throughout Metro Bus and Rail Maintenance facilities. The parts washers are used to remove dirt, grime, and grease from parts, tools, and equipment using aqueous (water or solvent-based) solutions. These units support the diverse production requirements of maintenance shops for both bus and rail operating divisions.

#### **DISCUSSION**

The Central Maintenance Shops (CMS) provides maintenance support to Metro's extensive bus fleet and utilizes thirty-three (33) of the sixty-nine (69) parts washers that shall be leased and maintained as part of this contract. Parts washer equipment are used at the Central Maintenance Facilities to support the operating divisions in completing engine repairs and replacements, transmission disassembly, rebuilding and replacement, major accident repair, complete bus painting, and the rebuilding of components for power plant assemblies. Bus and rail operating divisions also utilize parts washer equipment to support their daily maintenance requirements.

The contract includes lease of contractor-owned parts washing equipment, refilling of these machines to their optimal level, removal and proper disposal of hazardous waste materials and preventative maintenance of the units. Services are performed at various scheduled intervals depending on the

requirements of each location.

### **DETERMINATION OF SAFETY IMPACT**

Award of this contract will ensure that the Central Maintenance Facilities (CMF) will continue to have regularly maintained parts washer machines to clean parts, tools and components required to perform repairs and maintenance of buses and trains in accordance with Metro Maintenance standards.

### **FINANCIAL IMPACT**

Funding of \$50,000 for this contract is included in the FY21 Budget in multiple cost centers under Service Contract Maintenance account 50308 and project 306002 including 3366-Central Maintenance Shops (CMS), 5430-Revenue Collection Equipment Maintenance, 3790-Maintenance Administration, 3601-Maintenance Division 1, 3503-Maintenance Division 3, 3805-Maintenance Division 5, 3707-Maintenance Division 7, 3508-Maintenance Division 8, 3609-Maintenance Division 9, 3513-Maintenance Division 13, 3515-Maintenance Division 15, 3818-Maintenance Division 18; 3942-Red Line, project 300044; and 3943-Green Line, project 300033.

The cost center manager, project manager and Executive Director, Maintenance will ensure that the balance of funds is budgeted in future years.

#### **Impact to Budget**

The current source of funding for this action include Federal, Prop A, Prop C, Measure R, Measure M, TDA, and CARES. Allocating these funding sources to this effort maximizes their intended use given approved funding guidelines and provisions.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

The parts washer services support Strategic Goal 1: Provide high-quality mobility options that enable people to spend less time traveling. The proper cleaning of parts and components will help to maintain the reliability of the bus and rail fleet and ensure that our customers are able to arrive at their destinations without interruption and in accordance with the scheduled service intervals for Metro bus and rail operations.

### **ALTERNATIVES CONSIDERED**

Staff considered providing this service through Metro in-house staff. This alternative is not recommended for the following reasons: Metro would have to purchase the equipment, costing approximately \$400,000, and handle the maintenance and periodic repair of the equipment; degreasing agents used for parts washer units are considered hazardous materials which requires specialized certification for handling and disposal; removal and transportation of hazardous waste must be performed by a licensed transporter; and treatment and disposal of hazardous waste can

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only be performed by a permitted Treatment, Storage and Disposal Facility.

**NEXT STEPS**

Upon approval by the Board, staff will execute Contract No. PS7235000 with FRS Environmental Inc. to provide parts washer leasing and maintenance services.

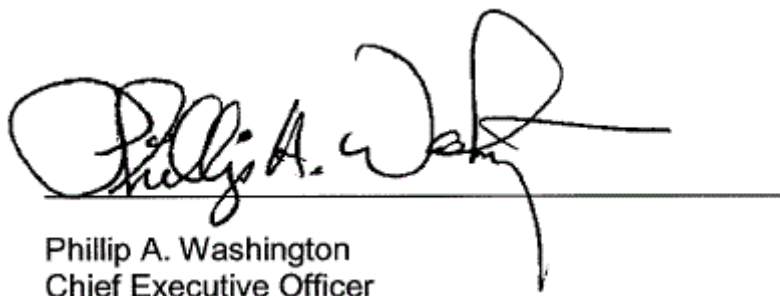
**ATTACHMENTS**

Attachment A - Procurement Summary

Attachment B - DEOD Summary

Prepared by: James Pachan, Superintendent of Maintenance, (213) 922-5804  
Alan Tang, Sr. Manager, Equipment Maintenance, (213) 922-5707

Reviewed by: Debra Avila, Chief Vendor/Contract Management (213) 418-3051  
James T. Gallagher, Chief Operations Officer (213) 418-3108



Phillip A. Washington  
Chief Executive Officer