

**Board Report**

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**File #:** 2015-0366, **File Type:** Contract

**Agenda Number:** 51.

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**SYSTEM SAFETY, SECURITY AND OPERATIONS COMMITTEE  
SEPTEMBER 17, 2015**

**SUBJECT: PARTS WASHER SERVICES FOR METRO MAINTENANCE FACILITIES**

**ACTION: AWARD PROFESSIONAL SERVICES CONTRACT**

**RECOMMENDATION**

AUTHORIZING the Chief Executive Officer to award a 5-year firm fixed price Contract No. PS15360111323, to **FRS Environmental Inc., for parts washer services** in an amount not-to-exceed \$1,223,820 for a 5-year period.

**ISSUE**

The existing parts washer services contract will reach the Board approved amount by November 2015. The new contract will continue to provide parts washer services to Metro Maintenance facilities. The parts washers are used to remove dirt, grime, and grease from parts, tools, and equipment using aqueous (water or solvent-based) solutions. These units support the diverse production requirements of Metro Central Maintenance Shops as well as bus and rail operating divisions.

To provide the required parts washer services in a timely manner, a new contract must be awarded by October 2015.

**DISCUSSION**

Forty-four of the seventy parts washers that require servicing are located at the Central Maintenance Facility (CMF). CMF is responsible for providing heavy bus maintenance support to the operating divisions including but not limited to: failed engine and transmission dismantling, rebuilding and replacement, major accident repair, complete bus painting, and the rebuilding of components for power plant assemblies. Operating divisions also utilize parts washer equipment to support their daily maintenance requirements.

The contracted services include the provision of contractor-owned parts washing equipment, refilling these machines to their optimal level and removing hazardous waste materials for proper disposal (off-site), and performing preventative maintenance on the units. These services are performed at various scheduled intervals dependent on specific location requirements/applications.

## **DETERMINATION OF SAFETY IMPACT**

Award of contract will ensure that CMF and the operating divisions will have the maintained equipment and the cleaned parts needed to repair and maintain buses and trains according to Metro Maintenance standards.

## **FINANCIAL IMPACT**

Funding of \$165,000 for this contract is included in the FY16 budget in cost centers 3366- Central Maintenance Shops, 3790- Maintenance Administration, 5430- Central Maintenance Electronic Shops, 3601- Maintenance Division 1, 3503- Maintenance Division 3, 3805- Maintenance Division 5, 3815- Maintenance Division 15, 3818- Maintenance Division 18, account- 50308 (Service Contracts), project 306002; 3943- Rail Fleet Services Maintenance Green Line account 50308 (Service Contracts), project 300033; 3942 Rail Fleet Services Maintenance Red Line account 50308 (Service Contracts), project 300044.

Since this is a multi-year contract, the cost center manager, project managers, and Executive Director, Maintenance will ensure that the balance of funds is budgeted in future years.

### **Impact to Budget**

The current year funding for this action will come from the Enterprise operating fund. No other sources of funds were considered for this activity because it supports bus and rail operations. This activity is part of Metro Operations on-going maintenance costs.

## **ALTERNATIVES CONSIDERED**

The only alternative considered is the use of in-house personnel to perform these services. This alternative is not recommended for the following reasons: Metro would have to purchase the equipment, costing approximately \$300,000, and maintain, as well as periodically repair, the equipment; the degreasing agents used in the parts washer units are considered hazardous materials that require specialized certification for handling and disposal; the removal and transportation of hazardous waste must be performed by a licensed transporter; the treatment and disposal of the waste can only be performed by a permitted Treatment, Storage and Disposal Facility.

Because Metro does not have the required licenses, permits or personnel to serve in this capacity, staff has determined that it is in the best interests of Metro to contract out these services.

## **NEXT STEPS**

Upon Board approval, staff will execute Contract No. PS15360111323 with FRS Environmental Inc. for a 5-year period for parts washer services.

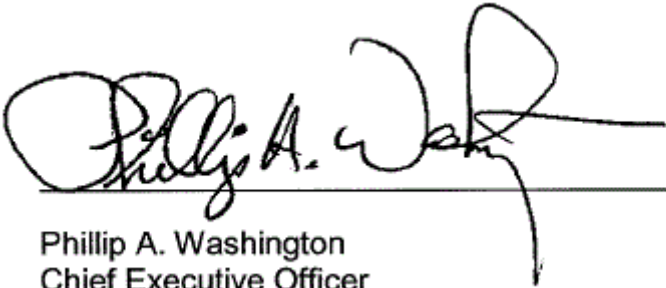
## **ATTACHMENT**

Attachment A - Procurement Summary

Prepared by: Amy Romero, Director of Central Maintenance, (213) 922-5709

Questions: Christopher Reyes, Transportation Planning Manager III, Operations  
(213) 922-4808

Reviewed by: James T. Gallagher, Chief Operations Officer, (213) 922-4424  
Ivan Page, Interim Executive Director, Vendor/Contract  
Management, (213) 922-6383



Phillip A. Washington  
Chief Executive Officer