



Board Report

File #: 2015-1558, **File Type:** Informational Report

Agenda Number: 46.

SYSTEM SAFETY, SECURITY AND OPERATIONS COMMITTEE OCTOBER 15, 2015

SUBJECT: UNIFORM RENTAL SERVICES

ACTION: RECEIVE AND FILE REPORT

RECOMMENDATION

Receive and File report in response to Uniform Rental Services questions from Board Report Item #48 at the September 17, 2015 System Safety, Security, and Operations Committee Meeting.

ISSUE

The following information is in response to the concerns brought forward by the ATU Business Agent during the September 17, 2015 System Safety, Security and Operations Committee meeting.

DISCUSSION

Facilities Maintenance staff reviewed the requirements for the current uniform rental contract with Prudential Overall Supply, Inc. and the ATU Collective Bargaining Unit agreement. Facilities Maintenance staff is working closely with the ATU Executive Board members, Metro staff and Metro contractor to make all necessary adjustments to address the inquiries received and ensure timely and quality service, per the following:

- Improve the process to obtain new uniforms for Metro newly hired employees and employees new to a classification.
- Ensure the availability of uniforms designed for females.
- Ensure employees transferred from one location to another continue to receive the required uniforms.
- Ensure timely service of uniforms in need of repair or receive brand new replacement uniforms in lieu of their worn-out sets.

Facilities Maintenance staff and Metro contractor only recently learned of the specific issue of uniform fit for a female employee. As of August 31st the request was fulfilled as the employee who initiated the request received the uniforms. Female designed uniforms are available upon request.

To ensure safe, timely and quality service, Facilities Maintenance staff distributed updated procedures for each of the inquiries listed above to all the Division Managers and Assistant Managers. These procedures are to be followed by the employees and their supervisors.

DETERMINATION OF SAFETY IMPACT

The approved contract ensures the supply of uniforms that clearly identify Metro represented labor employees and delivers safe, quality, on-time and reliable services system-wide.

FINANCIAL IMPACT

This item has no financial impact.

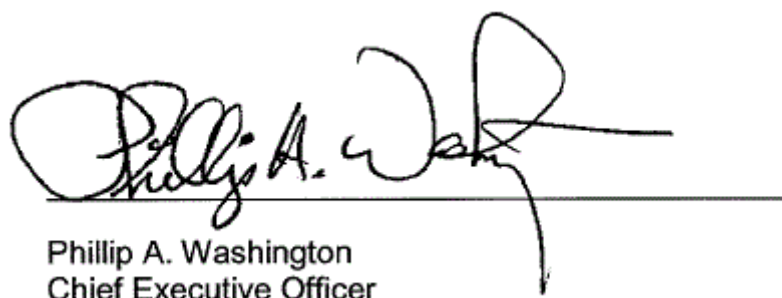
NEXT STEPS

Facilities Maintenance staff will continue to work closely with the ATU Executive Board members, Metro staff and the contractor to ensure delivering satisfactory services.

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