



Board Report

File #: 2017-0282, **File Type:** Contract

Agenda Number: 27.

**SYSTEM SAFETY, SECURITY AND OPERATIONS COMMITTEE
JUNE 15, 2017**

SUBJECT: AUTOMATED PUBLIC TOILETS MAINTENANCE SERVICES

ACTION: APPROVE CONTRACT AWARD

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to award a sole source firm fixed price Contract No. OP783190003367 for Automated Public Toilets Maintenance Services with Public Facilities and Services, Inc. This contract not-to-exceed amount is \$1,061,530 for the five year base period, effective July 15, 2017.

ISSUE

Under this new Contract, the contractor is required to provide technical support adjusting and/or repairing the electronic systems for the Automated Public Toilets (APT's) while inspecting and replenishing all consumables along with necessary corrective actions. These APT's are located at the Harbor Gateway and El Monte Transit Centers.

The existing contract with Public Facilities and Services, Inc. will expire on July 14, 2017. To continue providing clean, safe and operational APT's to Metro patrons, a new contract award is required effective July 15, 2017.

DISCUSSION

APT's are stationary restroom facilities that were installed in late 2012 and early 2013 at the El Monte Transit Center and Harbor Gateway for use by Metro patrons. These automated restrooms contain highly technical and specialized computer software, referred to as Programmable Logic Controllers (PLC). This specialized software provides the capability for these restrooms to automatically wash and disinfect their complete interior capsule via water sprays, hoses and ventilation fans to both air-out and dry all interior wall panels, floors and fixtures.

The technicians servicing these units must be well-trained to access, adjust and repair PLC systems via the control board located in the APT's service bay. Public Facilities and Services, Inc. is the sole service and maintenance provider for APT's within the United States and Canada, authorized by the Australian manufacturing company, Exeloo.

To avoid service interruption and continue providing the required maintenance services, a new contract award is required effective July 15, 2017.

DETERMINATION OF SAFETY IMPACT

The approval of this item will ensure providing, safe, clean and reliable APT services to Metro patrons.

FINANCIAL IMPACT

The annual contract value is \$212,306. Funds are to be allocated under cost center 3367 - Facilities Property Maintenance, account 50308, Service Contract Maintenance, under project 300014, Regional Activities. The source of funds for this procurement will come from State and local funding sources that are eligible for Bus and Rail Operating or Capital Projects. These funding sources will maximize the use of funds for these activities.

Since this is a multi-year contract, the cost center manager and the Sr. Executive Officer, Maintenance and Engineering will be accountable for budgeting the cost in future years.

Impact to Budget

The funding for this action will come from the Enterprise operating fund. No other sources of funds were considered for this activity because it supports bus operations. This activity is part of Metro facilities on-going maintenance costs.

ALTERNATIVES CONSIDERED

Staff considered providing this service through Metro in-house staff. This would require the hiring and specialized training of additional personnel certified by the manufacturer, purchase of additional equipment, vehicles, and supplies to support the expanded services. Staff's assessment indicates that this is not a cost effective option for Metro.

NEXT STEPS

Upon Board approval, staff will execute Contract No. OP783190003367 with Public Facilities and Services, Inc., effective July 15, 2017, to provide APT Maintenance Services.

Attachments


ATTACHMENTS

Attachment A - Procurement Summary

Attachment B - DEOD Summary

Prepared by: Brady Branstetter, DEO, Facilities Maintenance, (213) 922-6767
Lena Babayan, Sr. Director, Facilities Maintenance, (213) 922-6765

Reviewed by: James T. Gallagher, Chief Operations Officer, (213) 418-3108
Debra Avila, Chief Vendor/Contract Management Officer, (213) 418-3051



Phillip A. Washington
Chief Executive Officer