



Board Report

File #: 2017-0632, File Type: Contract

Agenda Number: 22.

SYSTEM SAFETY, SECURITY AND OPERATIONS COMMITTEE NOVEMBER 16, 2017

SUBJECT: ELEVATOR AND ESCALATOR INSPECTION SERVICES

ACTION: APPROVE CONTRACT AWARD

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to award a firm fixed unit rate Contract No. OP884190003367 for elevator and escalator inspection services throughout Metro bus and rail facilities with Lerch Bates, Inc. for a not-to-exceed amount of \$853,746 for the three-year base period, \$304,980 for option year one, and \$343,925 for option year two, for a combined total of \$1,502,651, effective January 1, 2018 through December 31, 2022, subject to resolution of protest(s), if any.

ISSUE

The existing contract to provide elevator and escalator inspection services is due to expire on December 31, 2017. To continue providing the critical inspection services for Metro's elevators and escalators system-wide, a new contract award is required effective January 1, 2018.

DISCUSSION

Under the new Contract, the consultant will continue to conduct annual equipment audits and periodic inspections on each of the 148 escalators and 199 elevators throughout Metro's transit system, including all bus and rail stations, locations, terminals, the Union Station East Portal and the Gateway Building.

Performing annual equipment audits and generating critical reports by certified and highly trained professionals within the vertical transportation industry are necessary to verify that equipment operation and condition conform to the latest codes, regulations and standards governing vertical transportation equipment, ensure equipment safe operations, closely monitor the maintenance contractor's performance, and recommend repairs in a timely manner, minimize downtime and maintain equipment reliability and service availability.

The consultant is also required to provide inspection and acceptance of newly installed equipment ensuring compliance with project specifications and code requirements, as well as perform as-needed services reviewing and preparing specifications for equipment additions, upgrades, modifications and related construction support services.

DETERMINATION OF SAFETY IMPACT

The approval of this item will ensure meeting Metro maintenance standards providing the necessary technical expertise to ensure elevators and escalators safe operations and reliability.

FINANCIAL IMPACT

Funding of \$142,291 is included in the FY18 budget in cost center 8370 - Elevators/Escalators, account 50316, Professional and Technical Services, under various operating projects.

Since this is a multi-year contract, the cost center manager and the Sr. Executive Officer, Maintenance and Engineering will be accountable for budgeting the cost in future years.

Impact to Budget

The source of funds for this action will come from Federal, State, and local funding sources including sales tax and fares that are eligible for Bus and Rail Operating Projects. They will maximize fund use given funding allocation provisions.

ALTERNATIVES CONSIDERED

Staff considered providing this service through in-house staff; however, this would require the hiring, training and certification of additional personnel, purchase of additional equipment, vehicles, and supplies to support the expanded responsibility. Staff's assessment indicates that this is not a cost-effective option for Metro.

NEXT STEPS

Upon Board approval, staff will execute Contract No. OP884190003367 to Lerch Bates, Inc., effective January 1, 2018, to provide the necessary elevator and escalator inspection services throughout Metro bus and rail facilities.

ATTACHMENTS

Attachment A - Procurement Summary

Attachment B - DEOD Summary

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