



Board Report

File #: 2018-0533, **File Type:** Contract

Agenda Number:

REVISED
CONSTRUCTION COMMITTEE
SEPTEMBER 20, 2018

SUBJECT: CITY OF LOS ANGELES FY19 ANNUAL WORK PLAN APPROVAL

ACTION: AUTHORIZE ANNUAL EXPENDITURE BUDGET

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to execute an annual expenditure budget plan in the amount of ~~\$37,920,890~~ \$37,930,890 for the FY19 Annual Work Plan for the City of Los Angeles.

ISSUE

During the design, construction and maintenance phases of Metro projects, a significant amount of support is required from local jurisdictions. This support includes design reviews, permit approvals, inspection of work on City property, traffic control officers, traffic signal technicians and related engineering support. Approvals are required in a timely manner to support project schedules.

The annual work plan shall serve as a commitment from Metro for the reimbursement of services by City of Los Angeles reviewing departments for an estimated amount of services. Without an annual work plan, the reviewing departments have no funding sources to support the projects.

BACKGROUND

In December of 2002, a Master Cooperative Agreement (MCA) was executed between Metro and the City of Los Angeles. The intent of the agreement was to establish a streamlined process among both entities to successfully construct Metro’s ongoing projects. A function of the MCA is to clearly identify a yearly budget for each City department to provide those city services. This function is labeled as the Annual Work Plan.

DISCUSSION

The action contained herein provides funding for the City of Los Angeles participation in each project within the limit of the current approved FY19 budget for Third Party Review. (See Attachment A)

Metro staff efforts to proactively manage these costs will include the following:

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- A. Controlling the design review process through the early coordination of design efforts to define scope and establish/clarify standards and requirements.
 - B. Reviewing submittals for completeness.
 - C. Ensuring that third party requirements are identified and addressed prior to sending to the third party.
 - D. Reviewing timesheets with each third party organization on a monthly basis to ensure that hours charged are appropriate.
 - E. Conducting executive and staff level partnering with third parties.

DETERMINATION OF SAFETY IMPACT

The recommended action has no impact on safety.

FINANCIAL IMPACT

The funding, which may be obligated and spent under this one year work plan of ~~\$37,920,890~~ \$37,930,890 is included in the FY19 budget in each of the project budgets that will require services to be performed by the City of Los Angeles. See attachment "A". Since these are multi-year projects, the Project Managers will be responsible for budgeting future year costs.

Impact on Bus and Rail Operating and Capital Budget

The funding for this Annual Work Plan will come from various sources of funds, generally from the capital project budgets. See attachment "A". With the exception of major construction projects funded with specific grant funds, these funds are eligible for bus and rail operating and capital expenditures. No other sources of funds were considered for this activity because the primary beneficiary of the service is bus, rail and capital projects.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

By executing the Annual Work Plan for FY19 and allowing the City departments to successfully review plans and provide a streamlined approval processes to successfully construct Metro's ongoing projects. It would positively support Metro's overall plan and goal of expanding the transportation network, increase mobility for all users and improve LA County's overall transit networks and assets

ALTERNATIVES CONSIDERED

The Board may reject the Recommendation and direct us to include this work under Construction Contracts. Unfortunately, this is not recommended because it will delay each of the projects.

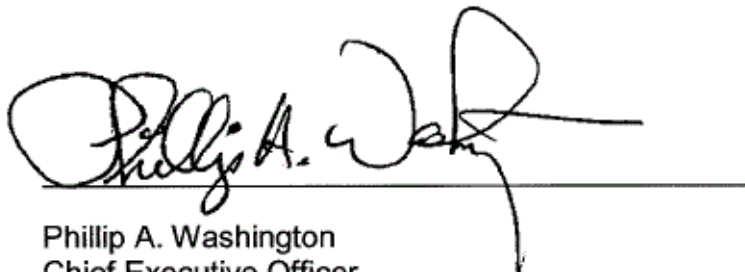
NEXT STEPS

Upon Metro board approval of the annual work plan, the City of Los Angeles shall submit the annual work plan to the Los Angeles City Council and Mayor's Office for adoption.

ATTACHMENTS

Attachment A - FY19 Annual Work Plan Anticipated Budget for the City of Los Angeles

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