



Board Report

File #: 2018-0584, File Type: Contract

Agenda Number: 14.

PLANNING AND PROGRAMMING COMMITTEE MAY 15, 2019

**SUBJECT: PURPLE LINE SECTIONS 2 AND 3 FIRST/LAST MILE PLAN AND GUIDELINES
CONTRACT MODIFICATION**

ACTION: APPROVE RECOMMENDATIONS

RECOMMENDATION

AUTHORIZE the Chief Executive Officer to:

- A. EXECUTE Modification No. 1 to Task Order No. AE115994000 with IBI Group, for the Purple Line Sections 2 and 3 First/Last Mile (FLM) Plan and Guidelines (Project), to: 1) provide additional community engagement for the Purple Line FLM planning, and 2) further the development of the FLM Guidelines, in the amount of \$118,512 increasing the task order value from \$986,246 to \$1,104,758; and
- B. INCREASE Contract Modification Authority (CMA) specific to Task Order No. AE115994000 in the amount of \$100,000, increasing the CMA amount from \$100,000 to \$200,000, in support of additional services related to the Project.

ISSUE

The Project is in response to Metro Board motions 14.1 (Attachment A) and 14.2 (Attachment B), requiring future transit capital projects to integrate FLM improvements into project planning and delivery. The Project consists of two components, and the task order modification is necessary in order to provide: 1) additional community engagement to support FLM Plan development for Purple Line Sections 2 and 3 stations and 2) additional consultant support of FLM Guidelines development, including preparation of training materials.

DISCUSSION

In August 2018, Metro began work on the Project. The first component of the Project, the FLM Plan, will document improvements around four stations (Wilshire/Rodeo, Century City/Constellation, Westwood/UCLA, and Westwood/VA Hospital). As the coordination and engagement process has been unfolding, it has become necessary to add more coordination points with stakeholders such as city staff and other key community organizations, as well as develop interactive and high-quality engagement materials for future community events.

The second component of the Project, the FLM Guidelines, will inform how FLM elements are

integrated into the planning and construction of all future transit capital projects. The task order modification is necessary in order to include additional support to prepare the document and facilitate trainings once the Guidelines are adopted by the Board. Since the project kick-off, it also became clear that added interim drafts will be needed to provide direction to the final Guidelines document.

In addition, an increase in contract modification authority is recommended in order to anticipate future needed services related to the Project.

EQUITY PLATFORM

The Project has involved a diverse range of voices in the decision-making process, in particular through the FLM walk audits that document existing conditions and will generate recommended FLM improvements for the four targeted stations. Development of the FLM plan and the guidelines includes robust internal and external participation.

DETERMINATION OF SAFETY IMPACT

This Board action will not have any adverse impact on safety standards for Metro. Rather, the planning and implementation of FLM improvements will improve safe access to Metro's transit network.

FINANCIAL IMPACT

There will be no overall financial impacts to the FY19 and FY20 budget. The FY19 and FY20 budget in Cost Center 4340, Project 405310, Countywide First/Last Mile Plan, has sufficient funds available to accommodate the task order modification. The source of funds in FY19 and FY20 is Measure M 2% Active Transportation Project funds which are not eligible for bus and rail operating and capital expenditures.

IMPLEMENTATION OF STRATEGIC PLAN GOALS

The task order modification furthers Strategic Plan Goal #1: High quality mobility options and Strategic Plan Initiative 1.1 "Target infrastructure and service investments toward those with the greatest mobility needs." It accomplishes this by guiding future investment to pedestrian and bicycle infrastructure around high capacity transit.

ALTERNATIVES CONSIDERED

The Board could consider not approving the contract modification. This is not recommended because it would result in a less robust, interactive engagement process and would risk not having sufficient buy in from key stakeholders when plan specifics are finalized.

NEXT STEPS

Upon Board approval, staff will execute Modification No. 1 to Task Order No. AE115994000 with IBI Group and continue working with the consultant team to provide additional support and research around the FLM planning for Purple Line Sections 2 and 3 and further develop the Guidelines. The FLM planning work and Guidelines are anticipated to be completed and presented to the Board for consideration in fall 2019.

ATTACHMENTS

Attachment A - File # 2016-0442

Attachment B - File # 2016-0451

Attachment C - Procurement Summary

Attachment D - Task Order Modification/Change Order Log

Attachment E - DEOD Summary

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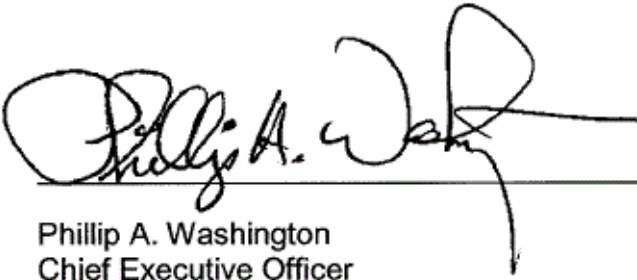
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