



## Board Report

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File #: 2020-0276, File Type: Contract

Agenda Number: 6.

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### PLANNING AND PROGRAMMING COMMITTEE MAY 20, 2020

**SUBJECT: HIGHWAY PROGRAM PROJECT DELIVERY PROFESSIONAL SERVICES ON-CALL**

**ACTION: APPROVE RECOMMENDATIONS**

**RECOMMENDATION**

AUTHORIZE the Chief Executive Officer to:

- A. AWARD four, three-year base on-call contracts, with two, one-year option terms, Contract Nos. AE67946000, AE67946001, AE67946002, AE67946003 to HNTB Corporation, Parson Transportation Group, TranSystems Corporation and WKE, Inc. respectively, for a total not-to-exceed amount of \$40,000,000 for the initial three-year base contract, and \$5,000,000 for each one-year option term, for a total not to exceed amount of \$50,000,000, for Highway Program Project Delivery Support Services and other related work, subject to resolution of protest(s), if any, and
  
- B. EXECUTE or delegate the execution of Task Orders within the approved not to exceed cumulative value of \$50,000,000.

**ISSUE**

Metro's Highway Program requires professional services to support the various essential phases of projects (planning, research/data collection, environmental assessment/clearance, design, public outreach, project management, quality assurance/quality control, risk analysis, surveying, etc.). The Highway Program On-call services contracts will accommodate expeditious award of task orders for the needed services and allow for accelerated and cost-effective delivery of projects.

**DISCUSSION**

Metro's Highway Program is delivering several short-, mid- and long-term improvement projects. These include Measure R and Measure M funded projects for which funding has been or will be programmed for implementation. More than \$4 billion has been earmarked for investments in highway improvements over the next decade.

The Highway Program has successfully utilized the current on-call contract since June 2017 to fast track development of Metro-funded major improvements on the State Highway system as well as improvements on local arterials in various jurisdictions. To date, 26 task orders to the on-call contracts have been executed for a total value of approximately \$20,000,000. The current on-call contract will expire on June 30, 2020, placing the Highway Program at risk of delivering essential highway projects that are ordinance mandated.

The new On-call services contracts will allow Metro to continue delivery of professional, technical, and administrative services in the following areas: (1) Planning and Technical Studies, (2) Research/Data Collection, (3) Project Approval and Environmental Document (PA/ED), (4) Plans, Specifications, and Estimates (PS&E), Deliverables, (5) Utilities and Right of Way, (6) Intelligent Transportation Systems Support, (7) Program/Project Management Support and QA/QC, (8) Administrative Project Support Activities and other tasks as identified by the Highway Program. While the Highway Program On-call was initiated to address the needs of the Highway Program, it has been made available to Congestion Reduction, Program Management, Transit project delivery and other departments within the Metro organization.

Additionally, the Highway Program has raised the requirement for small business utilization to a minimum of 30% and continues to work with the primes to significantly increase the SBE utilization where task orders can be entirely or in large part done by a small business.

### **DETERMINATION OF SAFETY IMPACT**

The approval of this procurement will not have any negative impact on the safety of Metro's patrons or employees or the users of the highway system in LA County.

### **FINANCIAL IMPACT**

Funding for the individual task orders shall be based on availability of funds and will be provided through approved FY20 and proposed (or adjusted) FY21 Highway Program project budgets. Approved annual budgets of other departments in current and future years that will be using this on-call, will also fund individual task orders.

### **Impact to Budget**

There is no impact to the FY20 budget. Annually, funds will be included in the fiscal year budget for each planned project and task issued. Since these are multi-year contracts, the Senior Executive Officer, Highway Program and the Cost Center Manager will be responsible for budgeting the costs in future years.

### **IMPLEMENTATION OF STRATEGIC PLAN GOALS**

Staff recommendations are consistent with Metro's Strategic Plan Goal 1. This action supports timely and cost-effective delivery of high-quality transportation mobility and safety improvement projects.

Goal 1.2: Expand the transportation system as responsibly and quickly as possible. Metro is

committed to deliver projects across all modes as mandated by Measure R and M.

### **ALTERNATIVES CONSIDERED**

Highway Program staff could have requested an extension of the existing on-call. However, due to the organizational and staff changes within the firms currently under contract, and to provide opportunities to other qualified firms, this alternative is not recommended.

### **NEXT STEPS**

Upon approval by the Board, staff will execute contracts with HNTB Corporation, Parsons Transportation Group, TranSystems Corporation and WKE, Inc.

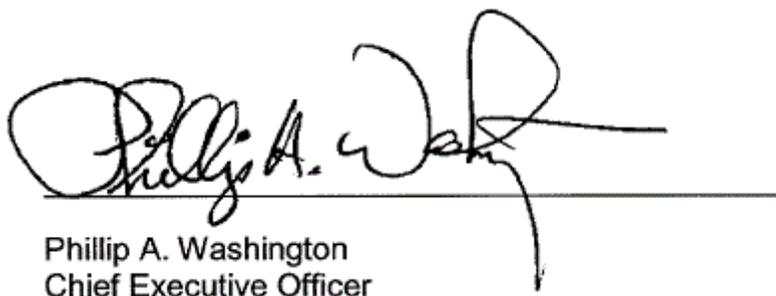
### **ATTACHMENTS**

Attachment A - Procurement Summary

Attachment B - DEOD Summary

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