

PROCUREMENT SUMMARY

**CONSTRUCTION MANAGEMENT SUPPORT SERVICES
CAPITAL PROJECTS / CONTRACT NO. AE76301MC081000**

1.	Contract Number: AE76301MC081000		
2.	Contractor: Zephyr Rail		
3.	Mod. Work Description: Increase the Contract Not-To-Exceed (NTE) funding amount.		
4.	Work Description: Construction Management Support Services- Capital Projects to support Metro in the performance of multiple capital projects.		
5.	The following data is current as of: June 12, 2026		
6.	Contract Completion Status:		Financial Status:
	Award Date:	10/28/2021	Board Approved NTE Amount: \$3,519,211.94
	Notice to Proceed (NTP):	N/A	Total of Modification Approved: \$5,750,000.00
	Original Completion Date:	12/1/2026	Pending Modification (including this action) \$328,417.00
	Current Est. Complete Date:	12/1/2026	Current NTE Value (with this action) \$9,597,628.94
7.	Contract Administrator: Chelsea Bajorunas		Telephone Number: (213) 922-5344
8.	Project Manager: Michelle Quinn		Telephone Number: (213) 418-3026

A. Procurement Background

This Board action is to approve a contract modification to increase the contract NTE funding amount. On October 28, 2021, the Board of Directors approved the award of Contract No. AE76301MC081000, Construction Management Support Services - Capital Projects to Zephyr Rail, in the amount Not-To-Exceed (NTE) \$3,519,211.94, to support the design reviews, construction management, and administration of the construction contract(s) and to ensure that the construction of various projects are administered and completed in compliance with contract requirements and government regulations. Additionally, this contract supports constructability and pre-construction activities for projects in the planning phase that are in the process of transitioning to Program Management. Contract No. AE76301MC081000 is a cost-plus fixed fee contract and the period of performance is a three-year base, plus two, one-year options.

This action is to increase the authorized funding for this Contract in the amount of \$328,417, increasing the total authorized funding from \$9,269,211.94 to an NTE amount of \$9,597,628.94. A total of four contract modifications have been issued to date.

Refer to Attachment B – Contract Modification/Change Order Log.

B. Cost Analysis

The final indirect cost/overhead rates are based on an audit by a cognizant agency or review by a Certified Public Accountant (CPA) in accordance with FAR Part 31. The Contract Modification and Task Order adjustments will be processed in accordance with Metro's Acquisition Policy and Procedures.